

Terms Of Reference

Implementation of a Bridge CRPD-SDGs training and a consultation Of Organisations of Persons with Disabilities (OPDs)in Jordan

General Information

Program/Project	Increased access to inclusive services at the community level by promoting a community-based inclusive development approach in Jordan
Project Number	P10407
Partner Organisation	Al-Hussein Society - Jordan Center for Training and Inclusion (AHS)
Project start and end dates,	1.11.2022 - 31.01.2026
Purpose	To promote the self-organization capacities of persons with disabilities in Jordan and members of the available OPDS through providing comprehensive and intensive training on the content of the UNCRPD and national legislation in preparation for the Global Disability Summit 2025
Commissioning organisation/contact person	Al-Hussein Society - Jordan Center for Training and Inclusion (AHS)
Proposed Evaluation Start and End Dates	1st March 2024 – 31 October 2024

Project Background:

CBM, through its local partner organisation AHS and co-funded by the German Ministry for Economic Cooperation and Development, is currently implementing the project “Increased access to inclusive services at the community level by promoting a community-based inclusive development approach in Jordan”.

(CBM) is an international Christian non-governmental development organization committed to improving the quality of life of persons with disabilities in low and middle income countries. Based on its Christian values and over 100 years of professional expertise, CBM addresses poverty as a cause, and a consequence, of disability, and works in partnership with local organizations complementing the development agenda of the respective national and local governments to create a society for all. CBM works with disadvantaged communities, irrespective of race, gender, or religion. CBM seeks to change attitudes, practices, and policies that lead to marginalization, exclusion, and poverty because of disability, and to strive for peace, justice, and dignity for each and every one.

Al-Hussein Society – Jordan Center for Training & Inclusion

Al-Hussein Society (AHS) is CBM’s local implementing partner for the project.

AHS is a non-governmental organization working in the field of disabilities. It was established in 1971 when it began its services assisting government-run orphanages. While engaged in this work, the organization became aware of the gaps in services for those with physical disabilities. Subsequently, AHS evolved into a leading organisation in Jordan providing rehabilitation and educational services to people with disabilities. AHS specialises in rehabilitation, training, educational services, raising community awareness and co-operating with CSOs, DPOs and government agencies

Project overview and objectives

There are currently almost 10.4 million people living in Jordan, 11.2% of whom have a disability, according to the Jordanian Bureau of Statistics (2015). Access to health and rehabilitation services for persons with disabilities remains difficult, particularly in rural areas. At the same time, the organisational structure of persons with disabilities in Jordan is only poorly developed. Most organizations for persons with disabilities mainly focus on delivering local services and acting rather as charities assisting individual cases and do not have the capacities for advocacy work.

Therefore, the project aims to improve the quality of life and social participation of persons with disabilities in Jordan based on the principles of Community Based Rehabilitation (CBR) and Community Based Inclusive Development (CBID).

The project targets government stakeholders (Ministry of Education, Ministry of Social Development, Ministry of Labor, and Ministry of Health), public institutions, NGOs, private

organizations, and people with disabilities themselves and the community at large (as well as family/caregivers) through a range of activities including:

- ➔ Capacity building and specialized training
- ➔ Establishment of networks
- ➔ Mapping services and establishment of a referral system between all concerned stakeholders
- ➔ Dissemination of information and awareness campaigns

Expected project results:

- Strengthening the capacities of government officials and non-governmental organizations as well as education and rehabilitation service providers in the public and private sectors at the national level in relation to comprehensive and inclusive community development. This includes enhancing knowledge among persons with disabilities and their organizations on relevant national and international legal frameworks, especially the United Nations Convention on the Rights of Persons with Disabilities (UN CRPD).
- Establish an inclusive service platform of public and private community-based service providers, operational in three targeted areas, and accessible to persons with disabilities
- In the three targeted areas, namely Ramtha, Salt, and Karak, comprehensive education and rehabilitation services that are accessible and inclusive are being developed at the community level.

Objective of the assignment and deliverables

The objective of the assignment is to conduct a Bridge CRPD-SDG Training and a consultation to define priorities for the Global Disability Summit 2025 (GDS) in order to strengthen Jordanian organizations for persons with disabilities (OPDs) in their capacity to advocate for their rights.

The results of the consultation will inform the GDS pre-summit in Jordan (2024) as well as the GDS (2025) itself. A presentation of the results during the pre-summit is envisaged.

1. Deliverables: **Implementation of a Bridge CRPD-SDG Training** for a total of 25 participants in line with the criteria of Bridge CRPD-SDGs Training Initiative¹. The training shall comprise of **two modules** with **seven days of training per module** over a period of six months. Between both modules a guided **self-learning component** shall take place:

¹ <https://www.internationaldisabilityalliance.org/blog/basic-quality-criteria-working-principles-and-development-bridge-crp-sdgs-training-initiative>

Module I will train participants on the content of UN CRPD and SDGs as well as national legal rights while making linkages between the human rights-based approach to disability and the SDGs

Module II will focus on building capacities to leverage public policies towards the realization of disability inclusive development in line with the CRPD, including legal harmonization, programming, data, budget advocacy. Module II also has a component of a policy exchange with important stakeholders in the country including UN agencies, donor organizations, mainstream NGOs etc.

Between the two modules a **self-learning component** will take place during which participants are assigned to mentors and are supported to develop a policy paper, capturing an issue at the national level which is examined from the lens of the CRPD.

2. **Facilitation of a consultation** with 50 participants: Immediately after the completion of training module II, a consultation shall take place between a larger group of Jordanian OPDs, including the Bridge CRPD-SDGs alumni, and other relevant stakeholders to provide a space for OPDs to express their priorities and to develop possible advocacy activities in the run-up to GDS 2025. Prior to the consultation, a half day workshop for 35 OPD representatives, including 25 Bridge training participants, shall be organized to introduce them to the GDS process. The Consultation as well as the preceding workshop shall take place in inclusive and participatory formats.

Tasks:

- Conceptual and logistical preparation and implementation of training modules and consultation (incl. prior workshop) in Arabic and in line with the criteria of the Bridge CRPD-SDGs Training Initiative. This includes but is not limited to:
 - Development and adaptation of training curriculum (module I & II) and consultation/workshop agenda
 - Identification of training I&II and consultation participants in line
 - Preparation of training I&II and consultation, including identification of facilitators, logistics for participants and facilitators
 - Conduct training I&II and consultation
 - Mentor self-learning component between training module I &II
 - Provide certificates to all participants who successfully completed training module I & II
 - AHS shall receive a summary report after completion of each training module and the consultation with key outcomes and learnings

Timeline

Training Module I is planned for quarter 2 2024 and module II and the consultation for quarter 3 2024.

Requirements

- An action plan is required for the training modules implementation and the six-months self learning follow up and consultation to follow up on the training progress

Required experience and qualifications

- Profound work experience in disability inclusion and UNCRPD
- Proven expertise of the national/local context and legislation on inclusion
- Prior experience in the conduct of Bridge CRPD-SDG trainings (proof to be submitted in proposal)
- Excellent English language skills; Proficiency of facilitators to conduct the trainings, mentoring and workshop in Arabic
- Proven record of carrying out similar tasks in the region and/or internationally.

Proposal requirements

Interested organizations/individuals shall submit their proposals within 14 days starting from the day of announcement

Proposals have to include the following documents:

- A tentative work plan outlining how the tasks and deliverables mentioned in this ToR will be implemented, the work plan shall be based on the indicative timeline stated in the ToR
- the completed annex 1 and 2 in EURO and including taxes
- Relevant references and proof of prior experience in the conduct of Bridge CRPD-SDG trainings and consultations
- The offers shall be binding for a period of (15) days.
- Offers are submitted to Al Hussein society, Amman-Rawabi -Ridana Street - Building No.11 c. and shall be contained in a **sealed envelope**, indicating the Sender's name, signature and the words: "tender 3 /P10407 " **Or by Email : (CBIDAccountant@ahsrehab.org)** by attached secured file and the password will provided once requested.

Language of Proposal:

The Proposal, as well as all correspondence and documents relating to the bid, shall be written in English language. Supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an accurate translation of the relevant passages in English.

Payment schedule:

Payment is provided in three installments after approval of respective reports based on proper invoices:

- 1-After signing the contract: 30%.
- 2-After successful completion of training module I: 40%.
- 3-After successful implementation of all training modules, consultation and workshop: 30%

Annex I

Financial proposal for submitted services Forms

2 training modules/ 7 days for each module plus preparation days (2 days per module) for 25 participants from all 12 governorates:

Note :14- training days for the participants plus 4 days of preparations for the external organization

	Item			cost (in EURO)		Total Cost per sub activity
1.	Training conceptualization, Coordination, logistical organization, facilitation, staff costs for trainers and facilitators, mentoring, report drafting	Person-days				
2.	Travel costs for facilitators and moderator, national participants incl. personal assistants if required					
3.	Service provider for participants including sign language interpretation, tactile sign language interpretation, braille printers, illustrators, captioners (all subject to the requests of selected participants)					
4.	Venue (rented in an accessible hotel, including catering, throughout 18 days of training, for participants, facilitators, support persons and observers/visitors)	Days				
5.	Accommodation at the training venue, and transportation costs					
6.	Communications materials, print outs					

7.	Additional measures to ensure accessibility if required					
	Total					

Annex II

Financial proposal for submitted services Forms

GDS Consultation Workshop with 35 participants from OPDs, incl. training graduates; consultation with 50 participants, 2 days in total

	Item			Unit cost (in EURO.)		Total
1.	Staff time for coordination, workshop facilitation and conducting consultation, report drafting					
2.	Travel for facilitator and additional national participants, including their personal assistants if required					
3.	Service providers for participants including sign language interpretation, tactile sign language interpretation, braille printers, illustrators, captioners if required					
4.	Costs of the training venue in an accessible hotel, including catering, for 2 days, for participants, facilitators, support persons and invitees	Per person				
5.	Accommodation at the training venue, transportation costs and per diems for participants, facilitators and support persons	Day				

6.	Communications materials, print outs					
	Total					